

DANCE SPECIALTIES STUDIO POLICY 2023-2024



PAYMENT - Classes are to be paid in full on a monthly basis. Payments are due the first class of each month, no later than the 10th. *If not paid by the 10th, a \$5.00 late fee will be added.*

Tuition will be broken up into 9 monthly payments, equaling 4 weeks per month. If there are more or less than 36 weeks (9 months at 4 weeks per month), this will be included in September's payment, which is the first month due. Payments will be evenly distributed from October to May after September. Account balances for the season must be paid in full by June 1st, 2024, in order to perform in the recital.

Tuition will be posted before the 1st of each month. Payments can be made through the portal online or in the studio. Payments on the portal will have a convenience fee added (e-check or credit card) while cash or check payments in the studio will not. There is a \$30 bounced check fee for all returned checks. Also, there will be a \$5 ACH failure fee for all e-checks that failed to process.

AUTO-PAY – You may choose to enroll in auto-pay through our online portal. This means that you will not have to worry about thinking about monthly tuition each month. If at some point you no longer want to continue with auto-pay, there is an option to opt out. If for some reason you need extra time to pay for a certain month, please contact Miss Megan directly.

If you sign up for auto-pay, tuition will be automatically debited from your account the first Friday of the month. If the 1st lands on a Friday, I will pull auto-pay payments the following Friday (the 8th of the month).

CLASS FEE - \$9.50 per ½ hour class (\$38 per month) and \$11.50 per 45-minute class (\$46 per month). The same fee will be due each month even if there are 3, 4, or 5 weeks per month, except in September. There will be no payment due for the month of June. *There are no refunds on classes missed.* Account balances for the season must be paid in full by June 1st, 2024, in order to perform in the recital.

COSTUME FEE - Fee must be paid in **full** by November 4th, 2023. Starting January 1st, 2024, there will be a \$10 fee per month added to your total costume fee per family if not been paid or payment arrangements haven't been made. There are no full-refunds after costumes have been ordered in mid-December 2023. If a

refund is possible, it will be determined on the costume company used and what their cancellation policy is as to how much can be returned. Once the costumes are shipped, there is no refund possible.

Please check at the desk or in your portal for amount if you are unsure.

Costume fee breakdown:

1 Subject Class = \$75.00

2 Subject Class = \$115.00

3 Subject Class = \$150.00

Hawaiian/Hip-Hop Combo Class = \$125.00

**Recital tights are not included in the costume price.*

PAYMENT ARRANGEMENTS – If you need more time to pay for either tuition or costumes, a payment arrangement may be made with Miss Megan directly. If the arrangement is not maintained, late fees will be re-instated. Account balances for the season must be paid in full by June 1st, 2024, in order to perform in the recital.

Tentative REHEARSAL: Saturday, June 8th, 2024

Tentative RECITAL: Sunday, June 9th, 2024

PLEASE KEEP BOTH DAYS OPEN

CLASS OBSERVATION – We will be opening our viewing window throughout the year so parents and siblings may watch.

FAMILY DAYS - The studio will be closed during the following holidays.

Personal Day: Friday, October 13th & Saturday October 14th.

Halloween: Tuesday, October 31st.

Thanksgiving: Wednesday, November 22nd thru Sunday, November 26th

Christmas Break: Sunday, December 24th thru Sunday, January 7th

Spring Break: Sunday, March 24th thru Sunday, March 31st

Memorial Day Parade: Saturday, May 25th

Memorial Day: Monday, May 27th

Picture Days: 1 Thursday & 1 Friday during May of 2024

ATTENDANCE POLICY – Please arrive on time for class. If you are going to miss or arrive late, please contact us to let us know. You may either call, send a Remind, or Facebook message. It is essential that students are in class throughout

the year, so it does not hold the class back in learning new material. If attendance falls above 8 classes missed throughout the dance year, they may not be allowed to perform in the recital. *No make-up classes are held for missed classes.*

SNOW DAYS - If classes are cancelled due to inclement weather, a *Remind* message will be sent as well as an update to our *Facebook* page and an *e-mail*. If you are unsure, please send a Remind. Otherwise, classes are still in session. We will allow 1 snow day throughout the year. If there is more than 1, we will set up a make-up class.

ACCEPTABLE CLASSROOM ATTIRE - Leotard (any style), tights (any color), leggings, shorts, tank-top or t-shirt, and sweaters are accepted (no hoodies please). Hair must be pulled up out of face. *No jeans or jeggings are allowed.* Please refrain from wearing jewelry that will hang or that will get caught easily.

Shoe Requirements

Ballet: Pink full-sole leather ballet shoes recommended. Pink is preferred color.

Jazz: Black leather jazz shoes. (*Not required in combo class*)

Tap: Black tap shoes. Velcro preferred for ones still learning to tie shoes.

Hip-Hop: Black jazz shoes for classes 9 and older. Students under 9 may wear either black jazz shoes or their ballet shoes.

Pointe: Pink pointe shoes. (Approval needed before sewing on ribbons). Shoes must be purchased in a dance store for proper fitting. Please make an appointment with the store before heading in.

Combo Classes with Ballet/Jazz or Ballet/Hip-Hop: Only ballet shoes required.

Hawaiian: There will be no shoe requirement for Hawaiian. Poi balls and a sarong must be purchased for this class. These will be available for purchase at the beginning of the dance year.

Boys: Black shoes for any style.

Poi Balls: \$17.00

Sarong: \$14.00